



Employment Opportunity

Location of Job:	Sunset Park, Brooklyn, NY
Employer:	NYU Langone Health
Program Name:	Healthy Families Sunset Park
Job Title:	Program Manager
Description of Duties:	<p>Position Summary: We have an exciting opportunity to join our team as a Program Manager. In this role, the successful candidate We are seeking a highly motivated and dedicated Program manager to join the Healthy Families Sunset Park program. Healthy Families Sunset Park is a home visiting program that engages pregnant or newly parenting caregivers with the goal of supporting positive parent-child bonding, promoting child and family health and development, and enhancing family resilience. This program is delivered within the context of a healthcare system in collaboration with internal and external stakeholders.</p> <p>The Program Manager will be responsible for developing and guiding the program in achieving its objectives. The Program Manager will have administrative experience in human service or related program(s); experience in home visiting programs; knowledge and experience in strength-based, family centered provision of primary prevention services. In collaboration with the Director of Maternal Child Health programs, the Program Manager will ensure that all aspects of service delivery to families are implemented and executed according to the HFNY home visiting model. They will monitor the HFNY database and complete quarterly and annual reports and facilitate Quality Assurance monitoring. The Program Manager will be a member of community and perinatal task force committees. They will facilitate community partnerships and participation in family/community events and support groups.</p> <p>Job Responsibilities:</p> <ul style="list-style-type: none"> • Provide reflective supervision and support to program supervisor(s) and/or direct service staff • Provide ongoing evaluation and assessment and coordinate staff development and training • Ensure that all aspects of service delivery to families are implemented and executed according to the HFNY home visiting model

	<ul style="list-style-type: none"> • Monitor HFNY database and complete quarterly and annual reports • Work collaboratively in a team-based setting with internal and external stakeholders • Facilitate community partnerships and participate in family and community events • Participate in HFNY leadership meetings, perinatal task force committees, and host Brooklyn Advisory Board meetings • Facilitate monthly staff meetings • Ensure timely, accurate and comprehensive documentation in written and electronic database management systems • Use data as a tool for program development, evaluation and improvement, and quality assurance monitoring • Support outreach and participant recruitment activities • Assure that program performance indicators, targets and outcomes are met • Assist in the preparation of budgets and contractual processes • Review developmental assessments and provide support with high-risk participants and crisis intervention
Hours:	Monday-Friday, 9am-5pm
Salary:	NYU Langone Health provides a salary range to comply with the New York state Law on Salary Transparency in Job Advertisements. The salary range for the role is \$79,698.01 – \$88,200.00 Annually. Actual salaries depend on a variety of factors, including experience, specialty, education, and hospital need. The salary range or contractual rate listed does not include bonuses/incentive, differential pay or other forms of compensation or benefits
Minimum Requirements:	<p>To qualify you must have a Masters degree in public health or human services administration or fields related to working with children and families, or bachelors degree in these fields with 3 years of relevant experience, or less than a Bachelors degree but with commensurate HFA experience</p> <p>a solid understanding of and experience in managing diverse staff with humility</p> <p>administrative experience in human services or related field, including experience in quality assurance and continuous quality improvement</p> <p>willingness to engage in building reflective practice (e.g., capacity for introspection, communicating awareness of self in relation to others, recognizing value of supervision, etc.)</p>
Preferred Requirements:	<p>Infant mental health endorsement preferred (if available in the state)</p> <p>Qualified candidates must be able to effectively communicate with all levels of the organization.</p> <p>Family Health Centers at NYU Langone’s network provides its staff with far more than just a place to work. Rather, we are an institution you can be proud of, an institution where you’ll feel good about devoting your time and your talents.</p> <p>NYU Langone Hospital-Brooklyn is an equal opportunity and affirmative action employer committed to diversity and inclusion in all aspects of recruiting and employment. All qualified individuals are encouraged to apply and will receive consideration without regard to race, color, gender, gender identity or expression, sex, sexual orientation, transgender status, gender dysphoria, national origin, age, religion, disability, military and veteran status, marital or parental status, citizenship status, genetic</p>

	<p>information or any other factor which cannot lawfully be used as a basis for an employment decision. We require applications to be completed online.</p> <p>If you wish to view Family Health Centers at NYU Langone's EEO policies, please click here. Please click here to view the Federal "EEO is the law" poster or visit https://www.dol.gov/ofccp/regs/compliance/posters/ofccpost.htm for more information.</p>
Contact Information:	<p>Laura Ibanez-Gomez Laura.ibanezgomez@nyulangone.org 646-735-1213</p>
Deadline for Resumes:	6/5/2025